Committee 12 Library Approved Recommendations

1. Recommends that the library loan policies and rules will be consistent with GSU current practices.

2. Recommends that the library websites will be consolidated into a single website.

3. Recommends that all patron transactions and statistics will be recorded using the same scale and statistic types, and will be tracked using a single system.

4. Recommends developing a desk and virtual reference staffing schedule that provides appropriate support to students, faculty, and staff, and that is based on (1) identified user need and (2) analysis of use statistics.

5. Recommends that the Human Resource functions of the Perimeter College libraries will be centralized at the Georgia State University Library and governed by the practices/procedures of the consolidated University.

6. Recommends that librarians at GSU and GPC will jointly develop standard learning outcomes for library instruction in core classes, regardless of location or method of delivery and include assessment of those standard learning outcomes.

7. Recommends merging online guides and chat services.

8. Recommends that the libraries will use one common authentication system for off-campus access to resources.

9. Recommends that the eRES (e-reserves) process will be centralized from the main library (GSU downtown). The reserves procedures, which include print and media, will be consistent with the current practices of the GSU library.

10. Recommends that all general library business practices will be centralized at the Georgia State University Library and governed by the standard practices of the consolidated University.

11. Recommends that faculty at both the University Library and Perimeter College libraries will be governed by the Bylaws and Standing Rules of the University Library, which will be revised to include Perimeter College representation.

12. Recommends that circulation customer service policies and procedures will be uniform at all locations. Exceptions will be based on demonstrated need for a specific campus.

13. Recommends investigating the feasibility of centralizing Interlibrary Loan (ILL) and document delivery service at GSU downtown library for all library patrons.

14. Recommends merging the GPC Voyager database into the GSU Voyager database.
15. Recommends that a common standard set of specifications/model choices will be
developed annually for equipment for staff and for student checkout. The Library will
adopt a common base software image for all staff workstations at all library locations.

16. Recommends that all library locations will adopt the computer use policy, student
workstation image, printing system, and authentication system recommendations from
Information Technology committees. Campus IT must provide a mechanism for the
Library to make or request modifications to the base image in order to support library
specific applications and service requirements.

17. Recommends that all physical servers for locally hosted library applications and
platforms will be located at the downtown campus and administered by central library
staff. Vendor hosted platforms will also be centrally managed by central library staff.

18. Recommends that moving forward the library, with multiple campus input, will select
and maintain common software platforms for provision of library services to all GSU
patrons regardless of campus affiliation and/or location.

19. Recommends to the Senate Library Committee that the revised joint library goals
should be accepted.

20. Recommends that library collection development activities be centralized at the Atlanta
GSU libraries.

21. Recommends that library technical services activities be centralized at the Atlanta
GSU libraries.