List the major tasks your committee will need to take to accomplish your deliverables. Please provide more details for the tasks leading up to the SACSCOC Prospectus development.

**Major Tasks for Committee Tracker from Final Planning Document and Recommendations**

**Task:** Create a Common Academic Calendar

1. Recommends that GSU has a formal policy for the number of exams that can be scheduled in a 24 hour time period for a student (two). Two or more exams are considered cluster exams. GPC has a similar, but informal, policy for cluster exams and addressing conflicts. We recommend formalizing the policy for all campuses as stated in the GSU policy.

2. Recommends that the consolidated University will follow the same academic calendar with semester start and end dates aligned, common term breaks and common final exam periods.

3. Recommends that during fall and spring semesters there will be two parts of term within the full length semester meeting approximately 7 weeks each. This is consistent with current practice. For summer, we will maintain 3, 6 & 7 week parts of terms for the 4 year level undergraduate career students. For those admitted in the 2-year track, we will continue to schedule courses in the summer for 4, 4, and 8 week parts of term. When the consolidated University moves to one uniform schedule of classes with aligned start and end meeting time periods, we will align the parts of term for summer as appropriate.

Recommends that final exam schedules are published early in the term. Common exams will continue to occur for 4-year level courses as needed and can be scheduled for 2-year if needed in the future: WITHDRAWN