List the major tasks your committee will need to take to accomplish your deliverables. Please provide more details for the tasks leading up to the SACSCOC Prospectus development.

**Major Tasks for Committee Tracker from Final Planning Document and Recommendations**

**Task:** Merge Catalogues

1. Recommends that the new University will use a one academic year catalog format for publication. The timeline for adjustment and publication will begin in October and consist of departmental, college and administrative departmental review each year before final publication. Catalogs will be published for each student level with similar policy content, but separate course and procedural variations.

2. Recommends that the new University will use the current GSU methodology for publication and edits of the University Catalog.

3. Recommends that the new University will use course descriptions as notated in Banner to publish for the catalog.

4. Recommends aligning codes for course catalog and section scheduling associated with Banner (i.e. instructional methods, online course coding, etc.) for consistency and in compliance with BOR reporting. For the most part they are similar.

Recommends that the new University will continue the publication of a student guidebook for student affairs related policies and procedures as well as the use of the calendar agenda tool for the incoming students in the two year educational track. Presently those who attend GPC orientation receive copies of the guidebook for their use. Approximately 9-10 thousand books are printed per academic year at a cost of $15,000. The cost includes the web publication customization and development: **WITHDRAWN**

**Other/Final Comments (if any):**