



Consolidation Committee Final Report



Committee Details

Date:	November 20, 2015
Committee Name:	36-1 Program/Project Management
Committee Co-Chairs:	Rockie Pitts, Janice Maxwell and Dawn Davis
Functional Area:	Information Technology
Functional Area Coordinator:	Phil Ventimiglia

List the major tasks your committee will need to take to accomplish your deliverables. Please provide more details for the tasks leading up to the SACSCOC Prospectus development.

Major Tasks for Committee Tracker from Final Planning Document and Recommendations

<p>Task: Establish a Consolidated PMO in alignment with the Strategic Plan of the New University</p>
<p>Recommendation and/or Action Taken:</p> <ol style="list-style-type: none"> <p>Align GSU and GPC Project Management Offices into one (1) team operating under the banner of the new university mandate.</p> <p>The new PMO will assume the premises of the new university Mission Statement and Strategic Plan, which will be incorporated in the overall IS&T goals and objectives.</p> <p>This task is in the process of being done by the Program Management Office.</p>
<p>Task: Institute a consolidated portfolio management approach with defined Project Management Methodology & Procedures</p>
<p>Recommendation and/or Action Taken:</p> <ol style="list-style-type: none"> <p>A review of the GSU and GPC Project Management Office portfolios will be combined into one (1) portfolio managed under the Program Management Office.</p> <p>The Program Management Office has approved new portfolio offerings for the Project Management Office. This task has been completed.</p>
<p>Task: Define consolidated project management methodologies, forms/reports, tools (PMIS- Eclipse and TeamDynamix), etc</p>
<p>Recommendation and/or Action Taken:</p> <ol style="list-style-type: none"> <p>Utilize Eclipse as the single PMIS tool to be used by the Project Management Office.</p> <p>While using Eclipse and Team Dynamix until the Team Dynamix licenses are up for renewal in Feb/March 2016, .GPC users will be trained on Eclipse and historical data will be migrated. All new projects after January 2016 will be entered into Eclipse. This task is in progress.</p>



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Task: Recalibrate Goals, Scope and Resources
Recommendation and/or Action Taken:
<p>1. Consolidate GSU and GPC Project Management Offices into one (1) team incorporating newly agreed upon team goals, scope and resources.</p> <p>Upon review of GPC and GSU goals, scope and resources, the new PMO will assume the premises of the new university Mission Statement which will be incorporated in the overall IS&T goals and objectives. This task is in progress.</p>
Task: Build team
Recommendation and/or Action Taken:
New team established being reviewed by Class and Comp.
Task: Plan Training for Team and External Resources
Recommendation and/or Action Taken:
<p>1. The consolidated GSU and GPC Project Management Office will conduct training for the new team members on the PMIS system and host a Roadshow to promote the newly developed PMO.</p> <p>The PMO team has consolidated and are in the process of planning for the Roadshow which is going to begin in January, 2016. This task is in progress.</p>
Task: Inventory of All Functional & Technical Business Processes Impacted
Recommendation and/or Action Taken:
<p>1. Consolidate list of all business processes impacted by the Consolidation and share with the OWG project managers and Co-chairs to ensure review by the project team.</p> <p>A collective list of business processes for GSU and GPC has been compiled. This task has been completed and delivered.</p>
Task: Prioritize Business Processes
Recommendation and/or Action Taken:
PMO Business Processed have been finalized.
Task: Update Process Maps and SOPs
Recommendation and/or Action Taken:



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<p>1. The collection and updating of Process Maps and SOP's task will be managed as part of the "Inventory of All Functional & Technical Business Processes Impacted" task handled by the OWG's</p> <p>The Inventory of all Functional and Technical processes impacted has been provided to the PMO Project Managers. This task has been completed.</p>
<p>Task: Determine How PBL will Impacted be as a Result of the Consolidation</p>
<p>Recommendation and/or Action Taken:</p>
<p>1. GSU and GPC Project Management Offices will follow PBL methodology.</p> <p>PBL methodology will be adapted by GPC. This has been implemented. This task is completed.</p>
<p>Task: Identify New / Update Performance Metrics We Must Measure</p>
<p>Recommendation and/or Action Taken:</p>
<p>1. The consolidated GSU and GPC Project Management Office will be measured by the existing metrics currently tracked by GSU</p> <p>The decision was made to continue to monitor existing metrics established by GSU, including both BPMCoE and PMO statistics. The teams metrics task has been implemented. This task is completed.</p>
<p>Task: Implementation of New / Updated Performance Metrics</p>
<p>Recommendation and/or Action Taken:</p>
<p>1. The consolidated GSU and GPC Project Management Office will implement and be measured by the existing metrics currently tracked by GSU.</p> <p>The decision was made to implement existing metrics established by GSU, including both BPMCoE and PMO statistics. The team has devised consolidated metrics that are being applied by portfolio. This task is completed.</p>

Other/Final Comments (if any):



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