

Georgia Perimeter College, Georgia State University

Consolidation Implementation Committee

Meeting to be held July 16, 2015

Centennial Hall, Georgia State University

7-16-15 RECOMMENDATIONS (CONSENT AGENDA)

[Committee 1-1: Overall Structure:](#)

Reports to the President:

- Senior Vice President for Academic Affairs and Provost
- Senior Vice President for Finance and Administration
- Vice President for Human Resources
- Vice President for Public Relations and Marketing Communications
- Vice President for Development and Alumni Affairs
- University Attorney
- University Auditor
- Special Advisors to the President
- Director of Athletics

Reports to the Provost:

- Vice President for Enrollment and Student Success and Vice Provost
- Vice President for Research and Economic Development
- Vice President for Student Affairs
- Associate Provost for Strategic Initiatives
- Associate Provost for Graduate Programs
- Associate Provost for International Initiatives
- Associate Provost for Faculty Affairs
- Associate Provost for Institutional Effectiveness
- Vice Provost and Dean Perimeter College

Committee 1-2: College Structure:

College Structure:

- Andrew Young School of Policy Studies
- Byrdine F. Lewis School of Nursing and Health Professions
- College of Arts and Sciences
- College of Education and Human Development
- College of Law
- Honors College
- Institute of Biomedical Sciences
- J. Mack Robinson College of Business
- Perimeter College
- School of Public Health
- University Libraries

College and Department Structure of the new institution will be:

Andrew Young School of Policy Studies:

- Criminal Justice and Criminology
- Economics
- Public Management and Policy
- School of Social Work

Byrdine F. Lewis School of Nursing and Health Professions:

- Health Informatics
- School of Nursing
- Nutrition
- Physical Therapy
- Respiratory Therapy
- Occupational Therapy

College of Arts and Sciences:

- African-American Studies
- Anthropology
- Applied Linguistics and English as a Second Language
- Art and Design
- Chemistry
- Communication
- Computer Science

- English
- Geosciences
- Gerontology
- History
- Mathematics and Statistics
- Music
- Neuroscience
- Philosophy
- Physics and Astronomy
- Political Science
- Psychology
- Religious Studies
- Sociology
- Women's, Gender, and Sexuality/Studies
- World Languages and Cultures

College of Education and Human Development:

- Counseling and Psychological Services
- Early Childhood and Elementary Education
- Educational Policy Studies
- Educational Psychology, Special Education, and Communication Disorders
- Kinesiology and Health
- Learning Technologies Division
- Middle and Secondary Education

College of Law

Honors College

Institute of Biomedical Sciences

J. Mack Robinson College of Business:

- Accountancy
- Computer Information Systems
- Finance
- Health Administration
- Hospitality Administration
- International Business
- Managerial Sciences
- Marketing
- Real Estate
- Risk Management & Insurance

Perimeter College:

- Divisions:
 - Arts and Humanities
 - Social Sciences
 - Mathematics, Computer Science and Engineering
 - Business, Kinesiology and Health, Sign Language Interpreting
 - Science
 - English
 - Nursing and Health Professions
 - On Line Education

School of Public Health

University Libraries

[Committee 7: General Education and Core Curriculum: \(reviewed & supported by Tim Renick\):](#)

1. Recommends that no non-core curriculum requirement would be in place as part of the consolidated Georgia State University. In particular, the current Physical Education/Health requirement in place at Georgia Perimeter would end as of summer 2016:

Implementing a required PE/Health requirement comparable to that currently in place at GPC would be highly problematic for the downtown GSU campus. The university's Student Recreation Services already provides a highly successful model for promoting healthy lifestyles among students through exceptional recreational programs, services, and facilities. Adding a required physical education/health courses would be costly and largely redundant. Additionally, requiring additional courses of undergraduates would run counter to current efforts to enhance efficient progression and time to degree completion.

2. Recommends that a task force should be developed to examine the impact of the elimination of the PE/Health requirement for Perimeter campuses:

In the absence of the required PE/Health courses, Perimeter students should continue to have opportunities on all campuses to participate in recreation programs. The task force should work this summer and fall to consider methods of supporting health, wellness, and recreation programs on Perimeter campuses—and the role that Student Recreation Services, Athletics, and others could play in this transition. Additionally, the group should consider how the integration and broader availability of recreation programs, fitness services, intermural sports, and wellness initiatives could benefit all Georgia State students and personnel.

3. Recommends that the core Areas A-E for Georgia State University and Georgia Perimeter should be consolidated in keeping with University System of Georgia requirements to form a single core curriculum:

As a single institution, the new Georgia State University will be served by one core curriculum that applies to students in both associate's and bachelor's programs. The consolidation of the GPC and GSU core Areas A-E, along with similar reconciliation of Area F requirements for individual majors, should enhance the efficient progression of associate's students into bachelor's programs. A consequence of the implementation of the new core curriculum should also be an expansion of course options for all Georgia State students, but particularly those in associate's programs.

[Committee 10: Honors Programs: \(reviewed & supported by Tim Renick\):](#)

1. Recommends that the Honors Program and Honors College will operate as one entity:

Facilitates the smooth transition of high-ability students enrolled in associate degree programs on the two-year campuses to the four-year bachelor degree programs.

2. Recommends that honors courses taken at the two-year campuses will be translated into credits toward the Honors Distinction for students who continue to the four-year campuses:

Ensures that Honors 1000- and 2000-level credits may be applied to the completion of the General Honors Distinction.

[Committee 11: International Programs: \(reviewed & supported by Tim Renick\):](#)

1. Recommends that GSU explore membership with the European Council (EC):

Membership to the EC will ensure that GPC faculty can continue to participate in EC programs. Additionally, GSU faculty and students can begin to participate in the 7 EC international programs.

2. Recommends that GSU and GPC collaborate and coordinate study abroad events at all GPC locations (run by GSU staff) and thereby increase Study Abroad outreach efforts at all GPC locations:

GSU would host GPC faculty-led program directors at annual Fall/Spring study abroad fairs. Additionally, GSU Study Abroad Advisors would be able to host 'Study Abroad Information Sessions', or 'mini-fairs' at any and all GPC locations.

3. Recommends that the two institutions' F-1 Student & Exchange Visitor Information Systems (SEVIS) records be combined into one F-1 visa program once the consolidation has been approved by SACS and the BOR. International Student & Scholar Services (ISSS) staff at both institutions will follow federal Student and Exchange Visitor Program (SEVP) guidance regarding the details of the SEVIS merger:

The merging of GSU and GPC's SEVIS programs into one is necessary to reflect the new institutional consolidation. Multiple campuses are allowed in SEVIS, and ISSS staff will use pre-existing guidance from SEVP as well as USG expertise to work through difficult challenges and questions posed by the change.

4. Recommends that Georgia Perimeter College and Georgia State University's immigration policies, guidelines, forms, and website content for compliance with Federal Regulations 8 CFR § 214.2(f) for F1 visa students are as consistent as possible across the institution:

Consistency with F1 student immigration policies, processes and communication is not only required by the federal government once the two Student and Exchange Visitor Information System (SEVIS) programs are combined, but it is also critical to minimizing student frustration and confusion.

5. Recommends extending GSU's J Exchange Visitor Program to the 2 year college:

GSU already has approval from the U.S. Department of State to host J1 Exchange Visitors on its campus, but GPC does not have a J1 program. Being able to extend GSU's J1 program to GPC will allow student mobility to and from GPC related to exchange agreements with overseas institutional partners. It will also open the way for research scholars and professors from overseas universities to temporarily teach and do research at GPC.

6. Recommends examining and standardizing international student support programs and orientations to provide equivalent but tailored support and services to meet international student needs across the consolidated institution:

While the international student profiles are slightly different across the two institutions, and thus have unique needs, all attempts will be made to provide equivalent quality student programs for orientation, student leadership, and cultural support.

7. Recommends that admissions and enrollment/placement policies are clarified and communicated to relevant units to ensure that students' instructional needs are met. This includes transfer policies from GSU-IEP to GPC and GPC to GSU:

It is important for college completion that ESL students be accurately identified at admissions and advised effectively of the ESL programs available in order to increase retention and college/university completion. Students who are not correctly identified as ESL risk failure in the first semester and are at increased risk for dropping out. All ESL applicants, whether International graduate undergraduate students, or resident ESL

undergraduates seeking matriculation into the new GSU, need to receive accurate information about all available ESL programs in order to receive the support available that enhances course and college/university completion.

8. Recommends that the IEP and ESL faculty and staff within both institutions work collaboratively to identify and implement streamlined pathways to graduation at both institutions for increased student success at the consolidated institution:

BOR requires Proof of English language proficiency for admission to both GSU and GPC although requirements are specific to each. One of the tests (in addition to TOEFL & IELTS) accepted as proof of language proficiency for admission to both GSU and GPC is Georgia State's Test of English Proficiency (GSTEP). Provisionally admitted GSU students may also be placed in the GSU IEP courses using the GSTEP. GSTEP is used for admissions purposes only at GPC. Currently, a GSTEP score of 4 is required. However, data on GPC ESL student persistence indicates that a GSTEP score of 3 better represents the level at which students can successfully complete limited collegiate coursework while co-enrolled in GPC ESL courses.

[Committee 12: Library: \(reviewed & supported by Tim Renick\):](#)

1. Recommends that all general business practices will be centralized at the Georgia State University Library and governed by the standard practices of the consolidated University:

Centralizing practices will ensure standardization between all libraries in the University Library/Perimeter College branch system.

2. Recommends that faculty at both the University Library and Perimeter College libraries will be governed by the Bylaws and Standing Rules of the University Library, which will be revised to include Perimeter College representation:

A library system with branch libraries requires common faculty governance and committees to ensure standardization of practices, policies, and procedures; Branch library representation on the Library Administrative Council, standing committees, and working groups, will ensure that any unique needs of the branch libraries are represented.

3. Recommends that circulation customer service policies and procedures will be uniform at all locations. Exceptions will be based on demonstrated need for a specific campus:

Uniformity of circulation procedures and policies will ensure that our users will have an excellent user experience at all locations.

4. Recommends investigating the feasibility of centralizing Interlibrary Loan (ILL) and document delivery service at GSU downtown library for all library patrons:

It may be possible to expand ILL and document delivery to Perimeter patrons. Impact of expanded service on current ILL unit staff and financial impact need to be researched before a decision is made.

5. Recommends merging the GPC Voyager database into the GSU Voyager database:

Ex Libris recommends merging Voyager databases prior to a next-generation ILS migration. Since GSU must keep the Law Library as a separate owning library within Voyager, our only option is to merge the GPC database into GSU's.

6. Recommends that a common standard set of specifications/model choices will be developed annually for equipment for staff and for student checkout. The Library will adopt a common base software image for all staff workstations at all library locations:

As one combined library organization, our hardware specifications for equipment should be as consistent as possible. Consistent hardware and image specifications will make it easier to provide support and security for our devices. Centralized purchasing will further ensure that standardization is maintained as much as is practically feasible and allow us to take advantage of volume pricing discounts.

7. Recommends that all library locations will adopt the computer use policy, student workstation image, printing system, and authentication system recommendations from Information Technology committees. Campus IT must provide a mechanism for the Library to make or request modifications to the base image in order to support library specific applications and service requirements:

As one combined library organization, our technology services should be as consistent as possible across library locations and should also be consistent with technology services offered at other service locations within the GSU organization.

8. Recommends that all physical servers for locally hosted library applications and platforms will be located at the downtown campus and administered by central library staff. Vendor hosted platforms will also be centrally managed by central library staff:

Administration and support for library specific applications and platforms are best handled by technical staff with knowledge of library workflows, services, and systems. In order to provide efficient support, physical servers should be located in relatively close proximity to the technical staff responsible for their administration so as to be easily accessed as needed.

9. Recommends that moving forward the library, with multiple campus input, will select and maintain common software platforms for provision of library services to all GSU patrons regardless of campus affiliation and/or location:

Moving forward, as one combined library organization, the platforms used to support our services should be as consistent as possible. Support and administration will also be easier if consistent platforms are used. Evaluation and decision-making regarding selection of new platforms should consider needs and requirements of patrons at all locations, and so participation by a broad group of library stakeholder is advisable.

10. Recommends that the revised joint library goals should be accepted:

The libraries have agreed to the following joint mission and goals: Georgia State University Libraries support the University's **role as** an enterprising public research university by providing resources and services that enable the creation of new knowledge, expand research opportunities, extend the boundaries of imagination, and enhance student learning; and will 1) deliver a superior user experience to our students, 2) enhance access to the University's scholarly output, 3) use new, emerging, and established technologies to support the research, teaching, and learning of faculty and students, and 4) enhance its research culture to support the University's distinctive, campus, city-based and global programs and initiatives.

[Committee 16: Research, Scholarship, Creative Activity, Grants and Sponsored Operations: \(reviewed & supported by Risa Palm\):](#)

1. Recommends contracting with Huron Education to model the impact of post-consolidation F&A rate and to assist in discussions with the Department of Health and Human Services, Cost Allocation Services (CAS) regarding the use of the current rate agreements until GSU's new agreement is established. We will contact CAS to determine the appropriate rates to use until the new agreement is established:

This recommendation addresses the task of "Determine implications for IDC (F&A) and establish appropriate positioning with respect to Federal negotiations." The level of research activity at GPC is minimal. The facilities part of the research F&A rate should not be affected by the consolidation. Therefore, the financial impact of the consolidation will be minimal. It is recommended that we request approval to utilize the current GSU rates moving forward as one institution or seek guidance from DHHS on the best way to proceed with the negotiation of a new rate once the consolidation date has been identified.

2. Recommends that the new GSU continue to utilize the USG/EPA Self-Audit Agreement. Consequently, no amendment is needed:

This recommendation addresses the task of "Amend USG/EPA Self-Audit Agreement with Consolidation Changes". A subgroup was formed to amend the USG/EPA Self-Audit Agreement. Georgia Perimeter College EH&S dept. is currently in the process of

addressing all comments as outlined in the internal self-audit. It is our objective to have each item listed in the self-audit fully completed and will submit the report by July 1, 2015. The EH&S dept. will continue to monitor the adherence to the self-audit report through calendar year FY 2016.

3. Recommends that a GSU/GPC subgroup be formed once the official consolidation date is identified, to implement the transfer of all sponsored awards from Georgia Perimeter College to Georgia State University Research Foundation (GSURF). The subgroup will determine the appropriate time to contact each sponsor to ensure that all transfers are completed by 1 July 2016. There will be no new submissions from GPC after 31 December 2015:

This recommendation addresses the task of “Transfer GPC Sponsored Research to Georgia State University”. A subgroup was formed to discuss the transfer of sponsored programs to GSU. It was determined that the transfer of sponsored programs from GPC to GSU is contingent upon the official dates that the new GSU is established. When the official start date of the new GSU is identified awarding agencies will be notified of the transfer of award from GPC to GSU. An administrative subgroup will be established between GSU OSPA and GPC OGSP to implement the transfer.

4. Recommends that the new GSU continue to utilize GSU Environmental Management System protocols. Adjustments should be made as needed to assure that resources are present to address all facets of EH&S across the institution:

This recommendation addresses the task of “Identify Environmental Mgmt. System Requirements for Multiple Campuses.” A subgroup was formed to identify the environmental management system requirements for multiple campuses. It was determined that moving forward, the current GSU environmental management protocols should be extended to include the GPC portion of the new GSU.

5. Recommends that the Georgia State University Institutional Review Boards will consolidate with the Georgia Perimeter College Institutional Review Board July 1, 2016, to be managed by the Georgia State University Office of Human Research Protection. Preparations for the consolidation will begin Fall 2015 and follow the steps outlined in the Institutional Review Board Consolidation Plan:

This recommendation addresses the tasks of “Address Grants and Sponsored Projects Compliance Requirements for Human Subjects Research” and “Institutional Review Board Processes”. A subgroup was formed to address compliance requirements for human subjects research. The detailed Institutional Review Board Consolidation Plan will be followed to ensure appropriate training, transfer and oversight of human research projects.

6. Recommends that the current Office of Grants and Sponsored Programs (OGSP) at GPC provides pre- and post-award services to the five GPC campuses of the new GSU as a departmental office reporting to the Director, “Office of Sponsored Proposals and Awards” at GSU:

This recommendation addresses the tasks of “Address Grants and Sponsored Projects Operations (Pre-award and Post-award)” and “Address Research, Scholarship and Creative Activity related to Grants/Contracts”. GPC’s OGSP provides pre/post-award services to the five GPC campuses.

7. Recommends that the fringe benefit rate agreement and vacation payout policy currently in place for GSU be extended to cover all employees under the new GSU:

This recommendation addresses the task of “Determine implications for fringe benefit rate calculations including vacation payout under the new GSU.” GPC does not have a negotiated fringe benefit rate and operates on a cash basis. GPC’s indirect cost reserves, which contain enough funds to cover vacation payouts for all current grant funded GPC employees, will be transferred to GSU. Therefore, it is recommended that GSU’s current fringe rate and vacation payout policy be applied to all employees under the new GSU.

[Committee 29: Auxiliary Services: \(reviewed & supported by Jerry Rackliffe\):](#)

1. Recommends consolidating to a single vendor for building access and security using BlackBoard as the system of choice:

- 1) Provides for consistency of building access for all campuses;
- 2) Provides ease of administration of security of buildings with single card across multiple campuses;
- 3) In the long run, will provide savings by not having to pay for multiple systems providing the same functions;
- 4) In the long run, will provide for increased service levels with combined expert knowledge base.

2. Recommends requesting Follett to consolidate the two contracts (GSU & GPC) into one for the New GSU using Georgia State University’s as the model since it is most current having been awarded in July 2014 for one year with nine renewals:

- 1) Bookstore operations should be under one contract for University;
- 2) Will provide consistency in services to all students in the new GSU;
- 3) May provide efficiencies by reducing redundancy in management of the contracts;
- 4) The 2014 GSU contract provides an increase in the commission rate;
- 5) Key features of the existing GSU and GPC agreements should be closely reviewed with GSU, GPC, and Follett to assure that all necessary features are incorporated into the ultimate singular agreement encompassing the New GSU.

3. Recommends integrating parking operations by allowing controlled parking to continue at the GSU downtown campus and move permitting of faculty, staff, and students from public safety at GPC campuses to the auxiliary card office at each campus:

- 1) The downtown urban campus is a unique, populated, and public environment requiring controlled operations for which faculty, staff, and student pay a fee;
- 2) Parking at the other GSU campuses allows for a more open parking solution;
- 3) Moving the permitting function from public safety at GPC to the auxiliary card office on each campus will provide efficiency of services for customers and provide consistency of parking operations for the new GSU. Additional personnel would be required to provide adequate office hours;
- 4) The same software program for permitting should be used for all campuses.

4. Recommends that the Point of Sale system at GPC (Micros) remain in place and GSU continue use of their new Sequoia system:

- 1) GPC will upgrade their current POS version of Micros to the next version immediately for compliance and acceptance of EMV new chip cards;
- 2) GSU's Blackboard system can accommodate Micros and Sequoia systems so GPC campuses can continue using Micros once migrated to Blackboard;
- 3) Maintenance is minimal on the Micros system. As Micros devices require replacement in the future, we will move to the Blackboard Sequoia system over time.

5. Recommends that the shuttle services be used primarily for the downtown GSU campus with no further recommendation warranted for other campus locations:

- 1) There is not a current shuttle service at the other campus locations;
- 2) The current transportation program is supported by a \$50/semester student fee paid by the downtown GSU campus students;
- 3) There does not appear to be a need for shuttle services at the other campuses.

6. Recommends that an RFP for the new GSU be created and applicants reviewed in order to select a single vendor to serve the vending needs of the new GSU when the current vending contracts at GPC and GSU expire in June 2016:

- 1) Consistency of services and pricing at each location;
- 2) Ease of contract administration;
- 3) Efficiency of using the single ID card system for all vending machines;
- 4) Better leverage in pricing and commissions during the RFP process and contract negotiations with new vendor due to the increased number of machines that will be a part of the new GSU vending operations.

7. Recommends that GPC employees be integrated into the GSU Travel Program through Travel, Inc. which is with the State of Georgia Accounting Office:

- 1) Consistency of travel program for the New GSU;
- 2) Cost savings on travel for the institutions through reduced airfares available through State negotiated airfares;
- 3) Provides for less of a financial burden to the employee for the airfare paid with the institutional credit card with this program. The charge is moved at a later date to the proper department expenditure account.

8. Recommends the continuation of current ATM contracts until the Card system of choice is determined and migration is complete. Then renew, negotiate, terminate current ATM contracts as appropriate:

- 1) ATM's are needed as a convenience to faculty, staff, students, and visitors;
- 2) Higher One issues cards to provide student refunds for all GPC students and provides an ATM on each of GPC's campuses as part of their program;
- 3) Wells Fargo provides ATM machines on all GPC campuses and other monetary support in exchange for their banking relationship with GPC's JCard program. Terminating the Wells Fargo contract prior to 06/30/18 would create a negative budget impact of a minimum of \$35,000 per year;
- 4) MetaBank/First Data is linked to the Bbpay program at GSU and provides prepaid debit cards via Discover on the PantherCard;
- 5) The GSU Financial Aid office uses the Discover/PantherCard to provide financial aid refunds;
- 6) The GSU PantherCard program via Bbpay includes minimal transactions fees and, by using it as a prepaid debit card, students are prevented from making overdrafts and being subjected to costly overdraft fees.

9. Recommends consolidating to a single card system managed by the BlackboardPay system which includes a relationship with a credit card vendor for financial aid disbursement which is currently Discover Card:

- 1) GPC currently uses Higher One for its student refund process. Moving to BBpay will provide consistency across the student body for the student refund process and allow for a true one card system;
- 2) Consolidates processes and reduces dependency on multiple systems;
- 3) May need to standardize process for card funding. GSU only charges a replacement card fee. GPC charges a \$10 card fee each semester to students taking classes on campus. Removing this fee would have a potential negative budget impact of \$400,000 per year;
- 4) Eliminates dependency on having to use ATM machines that are dedicated to Higher One cards;
- 5) While creating a unified image for the University, this will require the purchase of new equipment for GPC campuses.

Committee 35: Human Resources: (reviewed & supported by Jerry Rackliffe):

1. Recommends that we follow GSU's procedures for position review process as well as salary and pay rate adjustments:

We will create minimum hiring standards for any title transferred from GPC using GSU's guidelines. Implement the grandfather clause for any employee who does not meet the established MHS.

2. Recommends using Georgia State University's grievance procedural process, but use language from Georgia Perimeter College's grievance process, to enhance the current policy: Withdraw two and three and send to legal

Processes are based on the BOR's requirement that institutions have a grievance process for employees.

3. Recommends that with regard to the grievance procedural process that changes be made to applicable deadlines to ensure continuity and consistency throughout the process:

Processes are based on the BOR's requirement that institutions have a grievance process for employees.

Recommendations 4 through 11 withdrawn from CIC agenda. Reasons will be addressed at CIC, but include: not necessary for consolidation, Federal law or regulation, USG requirement, GSU policy or practice will extend to all GSU employees (e.g. EAP, Panther Perks), referred to other committee or cabinet, etc.

12. Recommends that both GPC and GSU use the hiring processes handled by the current GSU Central Employment Office:

GSU's Central Employment Office is currently conducting/handling the full-life cycle processes for hiring campus-wide (excluding faculty). Georgia Perimeter will continue to use an ATS for faculty recruiting (FT and PT) while adhering to the consolidated GSU requirements for hiring faculty.

13. Recommends that Georgia State University and Georgia Perimeter College will be on the same benefits platform effective Open Enrollment 2015 (November 2015):

Having both institutions on the same benefits platform effective Open Enrollment 2015 means that the employees on each campus will have the same benefits and providers for Plan Year 2016. This will make the consolidation of the employee populations in 2016 an easier process.

[Committee 36-8: Academic Technology/Center for Instructional Innovation: \(reviewed & supported by Phil Ventimiglia\):](#)

1. Recommends that the Brightspace by D2L learning management systems be consolidated and deployed to a new Brightspace by D2L environment for the new GSU following the A+B=C model:

A new Brightspace by D2L environment allows for the learning management system to represent the new institution with appropriate configurations and branding. It also allows for working outside of the USG established system maintenance schedule. A new Brightspace by D2L environment will enable additional recommendations from OWG 36.8 regarding the hosting environment. When each institution is migrated to the new Brightspace by D2L environment two years of course content will be moved. Student data will not be migrated to the new environment, but will be available in the previous environments one year after the completion of the consolidation.

2. Recommends that the new Brightspace by D2L environment be hosted on its own Brightspace by D2L instance and continue to be managed by the University System of Georgia's Information Technology Services department:

The consolidation with GSU and GPC will provide an opportunity to make the learning management system's data available for the retention-focused programs. Currently, USG provides a shared-system model where the LMS for multiple institutions reside on the same instance of the LMS. This model complicates accessing the required data for the programs by the intermingling of data between institutions. Additionally, the Information Technology Services has been extremely cautious to allow institutions database level access due to the intermingling of data. The Insights by D2L pilot (data warehouse) with GPC has been decommissioned by Information Technology Services for performance and failure to deliver expected results. GSU has additional concerns about to the ability of Brightspace by D2L to support institutions with the enrollment of the new GSU. Hosting the new GSU and other institutions within the same instance of Brightspace by D2L has the potential to create performance and reliability issues within the LMS platform. As GSU expands its model for online education, there is a possibility for additional sessions or parts of term making it difficult to find downtime in the academic calendar for upgrades. Hosting other institutions with dissimilar academic calendars along with GSU could compound the problem of finding downtime for scheduling required upgrades.

3. Recommends that Information Technology Services prepare two quotes for the consolidation of Brightspace by D2L:

Quote 1: The consolidation of GSU and GPC Brightspace by D2L environments to the new GSU environment that is hosted on a multi-institution Brightspace by D2L instance;

Quote 2: The consolidation of GSU and GPC Brightspace by D2L environments to the new GSU environment that is hosted on a single-institution Brightspace by D2L instance:

Two quotes are necessary to allow the Consolidation Implementation Committee and University System of Georgia to make a decision regarding the recommendations from OWG 36.8 for the consolidated learning management system.

[Committee 37-1: Public Safety and Security: \(reviewed & supported by Jerry Rackliffe\):](#)

1. Recommends adopting GSU Timely Notice Policy and Procedure:

Currently GPC does not have a Timely Notice Policy and Procedure.

2. Recommends that GSU Police Department Policy Manual be adopted. Will train all personnel on Critical Tasks for purpose of State Certification:

GSU is Internationally and Nationally Accredited and State Certified.

3. Recommends Mutual Aid Agreements for Dunwoody Police, Conyers Police and Newton County:

GSU currently has Mutual Aid Agreements with DeKalb Police, Alpharetta Police, and Fulton County Police in place. These will not have to be revised. Agreements will not be signed until the Consolidation is final in January 2016.

4. Recommends that vehicle fleet integration consist of the 21 vehicle fleet of GPC. Will have marked vehicles re-decal after the consolidation is final:

Approximate cost will be \$750/vehicle to remove current decals and replace with GSU decals.

5. Recommends changing titles of Public Safety Officer I, II, and III. As well as changing Public Safety Dispatcher I, II, and III to Communications Officers I, II and III:

Recognized by GA POST as Police Officer and not Public Safety Officer. GPC currently has the position titles listed correctly with HR.

6. Recommends keeping GSU Agency numbers:

After the consolidation is complete the University name will remain Georgia State University and it will be more sensible to keep what is already in place with the ORI numbers and add any additional GCIC terminals as needed. As well as, GSU has in place a Fingerprint Scanner under the current name and ORI number.

7. Recommends creating a single Emergency Mass Notification System by Fall Semester of 2016:

Currently GSU uses Rave which is more user friendly and cost effective than Blackboard that GPC currently uses.

8. Recommends keeping publication through GSU PR& Marketing Communications for annual publication and release on publication beginning October 2017:

Based on the audit conducted by Healey and Argos at the request of the Board of Regents, both GSU and GPC has met all the requirements for Clery. Additions will be made to the publication to include the satellite campuses after the consolidation for statistical purposes.

9. Recommends Police Department include Police Operations, Physical and Security Management, Emergency Management, Key Control and Security:

Currently both agencies include Police, Security and Key Control. Parking is currently under GPC but will be handled by Auxiliary Support and Services after the consolidation.