#### Georgia Perimeter College, Georgia State University

**Consolidation Implementation Committee** 

Meeting to be held August 21, 2015

Centennial Hall, Georgia State University

### 8-21-15 RECOMMENDATIONS (CONSENT AGENDA)

#### Committee 3: Arts and Sciences: (reviewed & supported by Risa Palm):

### 1. Recommends changing the current AA degree in Mathematics to an AS degree in Mathematics:

Currently GSU has a BS in Mathematics and GPC has an AS degree. The shift to an AS degree would allow for better alignment of Area F (e.g. removal of the foreign languages requirement for all AA/BA/BIS degrees).

### 2. Recommends adding course prefix CMII for core courses for degrees taught in the Creative Media Industries Institute:

Currently neither GSU nor GPC have a course prefix designation for core courses taught in the Creative Media Industries Institute.

# 3. Recommends changing the name of the AA in Foreign Languages to an AA in World Languages:

Currently GSU's BA program is names World Languages and Cultures, while GPC's AA degree is named Foreign Language. The degree name would align the programs and more aptly reflect current trends in language program naming.

# 4. Recommends changing degree name and prefix for Speech (SPCH) at Georgia State and Communication (Comm) at Georgia Perimeter to Speech Communication (SCOM):

The two campuses currently use different names and prefixes to cover similar course material. The change would align both programs.

# 5. Recommends that Georgia State University renegotiate the RETP agreement with Georgia Tech University:

Currently, GPC students can take engineering courses and move into related programs at Georgia Tech University through a RETP agreement. As Georgia State students, they will need to have a new agreement that continues the relationship.

6. Recommends that the appropriate college and university committees adopt the Area F designations for the 50 program in the Arts and Sciences (list available upon request):

Currently GPC and GSU have different Area Fs for many of their degree programs. The attached spreadsheet represents the consolidated Area F programs for each of the program in the Arts and Sciences.

7. Recommends that the appropriate college curriculum committees adopt the list of consolidated courses (available upon request):

Currently GPC and GSU have differential course prefixes, numbers, names, hours, prerequisites, honors designations, descriptions, and course fees for many courses. The attached spreadsheet represents a consolidated version of the A&S curriculum primarily at the 1000/2000 level, but in some cases at the 3000/4000 level as well. No learning support courses are included on these spreadsheet, as another consolidation committee is handling those matters.

8. Recommends changing GPC prefix for computer science (CSCI) to CSC:

GPC currently uses CSCI as a course prefix for Computer Science, while GSU uses CSC. The proposal would align the two programs in Banner.

9. Recommends changing degree name for Film and Video at Georgia State and Film at Georgia Perimeter to Film and Media for both campuses. Accordingly, change degree prefix to FIME:

GPC and GSU currently have two different degree names for their film programs. The proposed name allows the two units to both cover traditional film and video curricula and expand into areas of new media that are closely aligned with the film content.

10. Recommends that the following recommended course fees be implemented for GSU:

**Note:** The A&S Consolidation Committee #3 had the task of recommending course fees added to its agenda. All of the attached recommendations for course fees have previously been approved by the Board of Regents for either Georgia State University or Georgia Perimeter College.

Art Course Fees		
Current GPC Course/Fee	Current GSU Course/Fee	Recommended
		Consolidated
		Course/Fee
ARTS 1610/none	ART 1010/\$20.00	ART 1010/\$20.00
ARTS 1620/none	ART 1020/\$20.00	ART 1020/\$20.00
ARTS 1641/none	ART 1030/\$20.00	ART 1030/\$20.00

N/A	ART 1050/\$20.00	ART 1050/\$20.00
ARTS 1611/none	DPP 2100/\$30.00	DPP 2100/\$30.00
ARTS 2400/\$30.00	N/A	ART 2000/\$30.00
ARTS 2613/\$80.00	DPP 3000/\$60.00	DPP 3000/\$80.00
ARTS 2615/\$30.00	N/A	ART 2050/\$30.00
ARTS 2617/\$30.00	3DS 3150/\$80.00	3DS 3150/\$80.00
ARTS 2619/\$30.00	N/A	ART 2300/\$30.00
ARTS 2621/\$30.00	N/A	ART 2200/\$30.00
ARTS 2624/\$50.00	N/A	ART 2400/\$50.00

#### **Music Lab Fees**

Current GPC Course/Fee	Current GSU Course/Fee	Recommended Consolidated Course/Fee
MUSA 1705X/\$100	APXX 1000/\$75	APXX 1000/\$100
MUSA 1637X/\$100	APXX 1001/\$150	APXX 1001/\$150
MUSA 1638X/\$100	APXX 1002/\$150	APXX 1002/\$150
MUSA 2637X/\$100	APXX 2001/\$150	APXX 2001/\$150
MUSA 2638X/\$100	APXX 2002/\$150	APXX 2002/\$150

#### **Science Lab Fees**

Current GPC course/fee	Current GSU course/fee	Recommended Consolidated course/fee
BIOL 1913L Microbiology	BIOL 2310 Microbiology	BIOL 2310 Microbiology
and Public Health	and Public Health	and Public Health
Laboratory \$40	Laboratory \$50	Laboratory \$50

Currently GSU and GPC have different course fees. The recommendations ensure consistency across the consolidated university for the fees that are charged for a specific course. All of the recommended course fees have already been approved by the Board of Regents for either GSU or GPC.

11. Recommends a \$30.00 fee for students of Critical Languages (Arabic, Chinese, Italian, Korean, Portuguese, Russian and Swahili) taught in NASILP format at GPC campuses:

**Note:** The A&S Consolidation Committee #3 had the task of recommending course fees added to its agenda. All of the attached recommendations for course fees have previously been approved by the Board of Regents for either Georgia State University or Georgia Perimeter College.

At GPC, Critical Languages (Arabic, Chinese, Italian, Korean, Portuguese, Russian and Swahili) are taught in NASILP format (National Association of Self Instructional Language Programs). NASILP is a national accreditation organization which is SACS accredited. It utilizes smaller groups with native speaker drill instructors; however, an outside examiner is brought in to assess the students at the end of the semester. The fee is required to cover the cost of these outside examiners and has already been approved by the BOR. Students of such languages at the downtown campus will not be affected by this fee since such courses rely on a traditional method of instruction.

# 12. Recommends that GSU Consolidation Committee refer to the appropriate body the issue of computer lab space to accommodate Computer Science offerings downtown and Journalism offerings on Perimeter College campuses to accommodate additional hours of instruction needed for the proposed streamlined GSU/GPC Area F program:

To consolidate the computer science Area Fs, AS Committee #3 included in its Area F recommendation that three courses (CSC 1301, CSC 1302, and CSC 2720) will be raised from 3 to 4 hours at the downtown campus. Given that together, these courses account for 23-24 sections each semester, the dedicated computer lab at Georgia State would be needed to implement the proposed Area F. To consolidate the Area F for the AA and BA journalism programs, we included a "Foundation of Media Research" course, which focuses heavily on the assessment of online sources, which requires access to classroom computers. Further, discussions between the journalism faculty on both campuses revealed that the AA program should require timed writing assignments to better prepare students for moving on into the BA program, which would also require a computer lab. Currently, the GPC campuses rotate courses through available computer labs. We recommend that the 1000/2000 journalism courses (with the exception of the Jour 1000) need priority scheduling in computer labs.

### Committee 4: Education: (reviewed & supported by Risa Palm):

#### 1. Recommends centralize the Field Placement Process:

The GSU Office of Field Placement handles all MOU's with area school districts for educator preparation placements and all placement procedures for observations, field experiences, and clinical practice in schools. Consolidating these administrative functions will enable the school districts to work with one office within GSU for MOU's and observation paperwork.

#### 2. Recommends revising the Professional Education Faculty (PEF) Bylaws:

The Professional Education Faculty is the recognized educator preparation unit at GSU for accreditation purposes. The Bylaws outline the collaboration that exists between the member colleges and departments involved in educator preparation. Revision to the bylaws is needed to incorporate GPC education faculty representation in the unit.

3. Recommends that the Kinesiology and Health track found in Area F of the Associate Degree in Kinesiology and Health be revised to an Exercise Science track which leads directly to the BS in Exercise Science at GSU:

GPC's associate degree track for Kinesiology and Health needed adjustments to ensure students could transition effectively into the BS in Exercise Science degree at GSU.

4. Recommends that Area F of the Associate Degree in Education (Middle Grade, Special Education, Health and Physical Education) at GPC be revised to include a track leading to the BSE Special Education: Deaf Education degree at the downtown campus:

GPC's associate degree needs a specialized track leading to the BSE in Special Education: Deaf Education because the existing special education track at GPC is not aligned with the requirements of the Deaf Education specialization of GSU's new BSE In Special Education: Deaf Education.

5. Recommends that Health and Physical Education track found in Area F of the Associate Degree in Education (Middle Grades, Special Education, and Health and Physical Education) be adapted to reflect the current requirements for GSU's BSE in Health and Physical Education:

GPC's associate degree track for Health and Physical Education needed adjustments to ensure students could transition effectively into the BSE in Health and Physical Education degree.

Committee 5: Nursing and Health Professions: (reviewed & supported by Risa Palm):

1. Recommends aligning the internal approval process (Faculty Senate) and specific accreditations (Board of Nursing, Accreditation Commission for Education in Nursing [ACEN], and Commission on Dental Accreditation [CODA]) according to timeline for completion of consolidation and implementation of any revised curriculum(s) scheduled to begin fall 2016:

In order to meet all internal approvals and external accreditation requirements for nursing, dental hygiene, and transfer programs, all approvals and accreditation must be coordinated and aligned. This process will include submission of substantive changes and curriculum(s) revision as applicable to each program's accrediting agency.

2. Recommends transitioning applicable career degree programs to transfer degree programs:

In order to streamline program offerings in the GPC nursing major, and other applicable disciplines, it is recommended that associate degrees be offered as transfer degrees (BOR 3.3.6.1) requiring 60 credits versus 71 credit hours and which can lead to a baccalaureate degree. Associate degrees are currently offered as career degrees (BOR 3.3.6.2) which

prepare students for immediate employment and are not designed to transfer to a four year college (GPC catalog, pg. 166). This recommendation will support a seamless program of study for those students transferring to GSU and other baccalaureate nursing programs and meet compliance with the BOR core curriculum (3.3.1).

3. Recommends creating a bridge program for the Dental Hygiene students to enter the Bachelor of Interdisciplinary Studies degree program in Health Informatics:

Including all of the prerequisites for the Bachelor of Interdisciplinary Science degree in Dental Hygiene in the Associate Degree programs will allow for a seamless transition for transfer degree program students to continue in their higher education.

4. Recommends maintaining the Radiology Technology programs at Grady Memorial Hospital (GMH) and DeKalb Medical Center (DMC):

Maintaining the Radiology Technology relationship allows for the Radiology Technology students to complete their radiology specialty courses, which are required in order to sit for the national Radiation Technology registry exam.

5. Recommends a bridge program be created for the graduates of the Associate of Science in Radiology Technology (ASRT) program to enter the Bachelors in Interdisciplinary Studies (B.I.S.) in Health Informatics program at GSU:

Development of an online BS degree completion program will allow AS Radiology Technology graduates to seamlessly continue in higher education.

6. Recommends considering changing the AS concentration of Respiratory Therapy to pre-Respiratory Therapy, since in its current form does not allow a student to sit for the certification exam which some AS programs do:

Assigning the 'pre' designation would make it readily clear that the AS would prepare a student for the BS program.

Committee 6: Inventory of Programs, Authorized Degrees, Delivery Methods, Assessment, etc.: (reviewed & supported by Risa Palm):

1. Recommends extending GSU's current system of automated distribution of student evaluations through Banner to all courses in the consolidated institution that require student evaluations:

GSU already has an automated distribution system for student evaluations through Banner. This system is capable of distributing college-specific evaluation forms to the appropriate classes and collecting evaluations for all course sections that require student evaluations. When we consulted with IS&T, they advised that it would be possible to extend this current GSU process to all classes in the consolidated system under Banner.

This is likely the most efficient way to standardize administrative processes and it will allow for variation by college.

2. Recommends designating an appropriate committee to develop common instruments for assessment of learning outcomes and the assessment cycle for AA and AS Degree Programs, with the findings to be recommended to and approved by appropriate college structures, and then submitted to the Senate CAP for final approval:

**NOTE:** (more than 7 lines but covers 3 recommendations regarding Assessment Instruments and Cycles):

Assessment of student learning in the core, the AA and AS degree programs, and other degree and certificate programs pose different challenges. The assessment process for degree and certificate programs at GSU is well developed and should be easily transferable to the small number of similar programs offered at GPC. Assessment in the core is conducted differently at GSU and GPC, however. Additional time will be needed to develop common assessment instruments for the courses that are offered at both campuses for two reasons: 1) Recommendations for which courses will comprise the core curriculum in both locations fall under the authority of other OWGs and have not been finalized; and 2) The process cannot begin until the departmental structure at GPC has been determined. Similarly, assessment of the AA and AS degree programs will depend on the internal structure of those programs, which is also yet to be determined.

3. Recommends Perimeter College adopt the cycle and instruments for the assessment of student learning in use at GSU at the time of consolidation (Jan. 2016):

**NOTE:** (more than 7 lines but covers 3 recommendations regarding Assessment Instruments and Cycles):

Assessment of student learning in the core, the AA and AS degree programs, and other degree and certificate programs pose different challenges. The assessment process for degree and certificate programs at GSU is well developed and should be easily transferable to the small number of similar programs offered at GPC. Assessment in the core is conducted differently at GSU and GPC, however. Additional time will be needed to develop common assessment instruments for the courses that are offered at both campuses for two reasons: 1) Recommendations for which courses will comprise the core curriculum in both locations fall under the authority of other OWGs and have not been finalized; and 2) The process cannot begin until the departmental structure at GPC has been determined. Similarly, assessment of the AA and AS degree programs will depend on the internal structure of those programs, which is also yet to be determined.

4. Recommends designating an appropriate committee to develop common instruments for assessment of learning outcomes and the assessment cycle for the General Education Program, with the findings to be recommended to and approved by appropriate college structures, and submitted to the Senate CAP for final approval:

**NOTE:** (more than 7 lines but covers 3 recommendations regarding Assessment Instruments and Cycles):

Assessment of student learning in the core, the AA and AS degree programs, and other degree and certificate programs pose different challenges. The assessment process for degree and certificate programs at GSU is well developed and should be easily transferable to the small number of similar programs offered at GPC. Assessment in the core is conducted differently at GSU and GPC, however. Additional time will be needed to develop common assessment instruments for the courses that are offered at both campuses for two reasons: 1) Recommendations for which courses will comprise the core curriculum in both locations fall under the authority of other OWGs and have not been finalized; and 2) The process cannot begin until the departmental structure at GPC has been determined. Similarly, assessment of the AA and AS degree programs will depend on the internal structure of those programs, which is also yet to be determined.

### Committee 10: Honors Programs: (reviewed & supported by Tim Renick):

Recommends that the consolidated Georgia State University will have one Honors College that serves students seeking an associate degree and students seeking a bachelor's degree:

The consolidated Honors College will best serve high-achieving students on all campuses, and will facilitate the transition between two- and four-year programs for Honors students.

### Committee 11: International Programs: (reviewed & supported by Tim Renick):

Recommends that GPC faculty-led programs follow the GSU Study Abroad Program Approval Process and the requisite Study Abroad Management Policies beginning in the spring 2016:

With more program models and larger numbers of GSU students and faculty participating in GSU study abroad programs, GSU has crafted extensive policies for SA approval, renewal and management. These GSU policies could easily bring existing and potential GPC programs into compliance. If required, GPC faculty-led study abroad programs would easily transition to GSU faculty-led programs: GPC faculty would complete the GSU Study Abroad Program Approval Process and adhere to the GSU Study Abroad Management Policies.

Committee 16: Research, Scholarship, Creative Activity, Grants and Sponsored Operations: (reviewed & supported by Risa Palm):

Recommends that the GSU staff advise GPC staff to assess any safety issues in GPC teaching laboratories and take steps to resolve those issues on or before January 1, 2016:

This recommendation addresses the task of "Identify Environmental Compliance and Occupational Safety Issues (including reviewing all environmental studies and surveys, including any Phase I and Phase II reports; obtaining copies of all environmental permits and permit applications of GPC; obtaining copies of any notices, complaints, suits, or similar documents sent to, received by, or served upon GPC). This includes various permits, reporting and compliance documents (hazardous waste, radioactive materials licenses, air permits, biosafety, spill response, etc." A subgroup was formed to examine any environmental compliance and occupational safety issues.

### Committee 19: Financial Aid: (reviewed & supported by Tim Renick):

1. Recommends participating in the Quality Assurance Verification Program with the creation of new selection profiles as determined by analysis of the 2014-2015 ISIR Analysis Tool assessment:

Georgia State University Financial Aid Office currently participates in the Quality Assurance Verification Program and Georgia Perimeter College participates in the Federal Verification Program.

# 2. Recommends offering the Teach Grant Program to Bachelor and Graduate level students only:

Georgia State University currently participates in the TEACH Grant Program, which provides funding for students planning to become teachers.

Georgia Perimeter College does not currently participate in the T EACH Grant Program. To qualify for a TEACH Grant, a student must be enrolled in a program and at a school that are both TEACH-grant eligible. Recipients for the TEACH Grant must agree to teach full-time in a high—need field, for at least four academic years at an elementary school, secondary school, or educational service agency that serves low-income families. The committee understands that this program would be beneficial to student s enrolled at the Bachelor level and above. Georgia State University currently has programs that are TEACH Grant eligible.

# 3. Recommends offering the Perkins Loan Program to Bachelor and Graduate level students only:

Georgia State University currently offers the Federal Perkins Loan Program. The recommendation is for the New Georgia State University to offer the Perkins Loan Program to Bachelor and Graduate level students only.

Georgia Perimeter College does not currently participate in the Federal Perkins Loan Program. Due to lower direct cost to students enrolled at the access institution the assessment of additional loan debt is not recommended.

Committee 23: Diversity and Inclusion Programs and Activities: (reviewed & supported by Linda Nelson):

1. Recommends broadening GSU's current AA/EEO policies to include regulations concerning faculty, staff, and students as well as complaint, investigation, and resolution processes related to faculty, staff, students, and third parties. In addition, include "anti-retaliation" standards in the policy and add "genetic information" as a protected category;

This recommendation is aligned with best practices to have a unified policy. According to ATIXA, "Unification allows consistent sanctions and responsive actions for the same types of misconduct, whether it is committed by a student, faculty or staff member. Unification fosters collaboration across the departments that are stakeholders, including HR, student conduct, and academic affairs while retaining their needed voice in the resolution process. Critically, a unified process can also be essential to the detection and tracking of patterns of misconduct, to limit the frequency of repeat offenses that vex campuses."

2. Recommends broadening GSU's existing ADA Employee Accommodation Policy and Procedure to include qualified applicants with disabilities:

GSU's current ADA Employee Accommodations policy, processes, and actions are in alignment with Equal Employment Opportunity Commission [EEOC], Office of Federal Contract Compliance Programs [OFCCP], Georgia Commission on Equal Opportunity [GCEO], and Board of Regents [BOR] guidelines on providing reasonable accommodations to employees. Since federal mandates also require organizations to provide reasonable accommodations to qualified applicants with disabilities, including procedures related to applicant requests will allow for a more comprehensive policy.

Committee 24-1: Government and Community Relations: (reviewed & supported by Robin Morris):

1. Recommends establishing objectives and goals which fully integrate the additional stakeholders and partnerships in government and community arenas into the newly consolidated institution:

Georgia State University will add five new campuses, four in DeKalb County and one in Newton County which increases the constituencies in local, state and federal arenas that GSU must work with to accomplish the university wide mission.

2. Recommends establishing a plan that builds upon existing relationships and forms partnerships with new constituencies:

Georgia Perimeter College administrators have a long history of support among the DeKalb legislative delegation. Moving forward in consolidation, GSU should reaffirm

this support and seek new ways to partner with elected leaders to advance the mission of the newly consolidated institution.

Committee 24-2: Community Engagement: (reviewed & supported by Robin Morris):

### 1. Recommends developing an inventory of community engagement activities and determine appropriate action for the newly consolidated institution:

Development of an inventory of community engagement activities is recommended to ensure comprehensive and appropriate participation in the communities where GSU has a presence as well as ensuring against duplication or unnecessary efforts.

### 2. Recommends establishing a plan that fully integrates community engagement activities and maximizes opportunities for the newly consolidated institution:

New opportunities exist to engage with community partners in areas where GSU has a presence. Engagement and education for these stakeholders and partners is an essential component moving forward.

Committee 24-3: Economic Development: (reviewed & supported by Robin Morris):

Recommends working with Vice President for Research and Economic Development to establish a structure and process for fully integrated economic development activities within the newly consolidated institution:

Vice President for Research and Economic Development oversees programs and work efforts in this area for the university.

### Committee 25-1: Marketing: (reviewed & supported by Don Hale):

# 1. Recommends that the GPC's brand will become part of Georgia State's brand and as such will be incorporated into the Institutional Visual Identity:

The marketing committee will begin an examination of institutions with similar combinations of two-year and four-year components.

Simultaneously, committee members will review Georgia State's current visual identity guidelines and the institution's new mission statement to develop rebranding strategies.

#### 2. Recommends that the Georgia State University seal will remain unchanged:

The marketing committee will begin an examination of institutions with similar combinations of two-year and four-year components.

Simultaneously, committee members will review Georgia State's current visual identity guidelines and the institution's new mission statement to develop rebranding strategies.

### Committee 25-2: Media Relations: (reviewed & supported by Don Hale):

1. Recommends that the changing the name of this Media Relations section to Communications to reflect the wider range of constituencies we serve:

Monthly meetings will ensure appropriate communications flow to internal and external constituents

2. Recommends that looking forward, PR representatives and communications staff from Georgia State and GPC will create an integrated communications plan:

Monthly meetings will ensure appropriate communications flow to internal and external constituents.

Committee 25-3: Publications and Collaterals : (reviewed & supported by Don Hale):

1. Recommends that work on campus maps and related promotional materials be led by the director of strategic communications and include the director of digital strategy at Georgia State and GPC's marketing team:

The audit will determine institutional redundancies, potential cost savings, future direction, and ways to incorporate GPC's marketing efforts into Georgia State's existing strategy, theme and tactics.

2. Recommends that the committee prepare an audit of publications and digital content to determine how they will be incorporated into the current Georgia State model. The review will include admissions/recruitment marketing communications:

The audit will determine institutional redundancies, potential cost savings, future direction, and ways to incorporate GPC's marketing efforts into Georgia State's existing strategy, theme and tactics.

### Committee 25-4: Social Media: (reviewed & supported by Don Hale):

1. Recommends that Representatives from the two institutions will review social media policies and procedures and recommend appropriate revisions:

Using the HootSuite Enterprise system ensures full utilization of social media vehicles to broaden our reach.

2. Recommends that GPC's social media activities will be integrated into Georgia State's social media program. The plan includes implementation of Georgia State's HootSuite Enterprise system to share key messages:

Using the HootSuite Enterprise system ensures full utilization of social media vehicles to broaden our reach.

Committee 25-5: University Website: (reviewed & supported by Don Hale):

Recommends that Georgia State's director of digital strategy will lead work to create a joint university website. Ad hoc committees with representation from both institutions will collaborate to develop content and ensure functionality:

Blending the existing University and GPC websites requires communications and technology expertise. Georgia State's director of digital strategy will share a proven model used to consolidate thousands of pages of content and design.

Committee 40: Faculty Governance: (reviewed & supported by Robin Morris):

Recommends that Georgia Perimeter College be incorporated into the current University Senate of Georgia State University:

GPC currently has a different governance model; however, the committee members agree that by incorporating GPC, the GSU Senate model will provide greater representation in decision- making for all constituents.

Committee 42-6: Student Government Association: (reviewed & supported by Doug Covey):

1. Recommends creating one Constitution and By-Laws for the consolidated Georgia State University Student Government Association:

Just as Georgia Perimeter College and Georgia State University are becoming one institution, the respective Student Government Associations of the two institutions will become one.

2. Recommends having one Student Government Association President for the consolidated Georgia State University elected by and representing the entire student body and each campus electing an Executive Vice President:

The elected student officers currently known as "SGA Presidents" at the GPC campuses will be referred to as Executive Vice Presidents under the proposed structure and the responsibilities of the current downtown campus Executive Vice President would be restructured to mirror the responsibilities of the other Executive Vice Presidents. This allows for the SGA President to oversee the entire SGA without having responsibilities particular to one campus.

In order for the SGA President to be elected without regard to their degree program, their stipend will have to be budgeted for by both Student Activity Fee Councils and after the election each year the unused stipend amount reallocated for other purposes.

In order for a student to run for SGA President, a student must have 24 attempted credit hours at GSU and a 3.0 institutional GPA. In order for a student to serve as SGA President, they must have earned 24 credit hours at GSU by the time their term begins and maintain a 3.0 institutional GPA.

### Committee 42-7: Health: (reviewed & supported by Doug Covey):

Recommends that student health clinics on all campuses maintain a uniform policy on clinical record keeping in accordance with state licensure and law:

Utilization of a policy on clinical record keeping will facilitate communication of medical information between clinics for continuity of care of students, will ensure that all clinics meet professional standards of care, and that providers can access needed information for patient care in the most efficient ways.

### Committee 43-5: Recreation Services: (reviewed & supported by Doug Covey):

1. Recommends assessing campus culture and community goals to evaluate the impact that policies and procedures for Recreational Services will have on all campuses:

Review existing stakeholders who are currently within multiple departments to determine most efficient use of facilities. Review the impact of collaborations between Recreational Services with community users and non-profit organizations.

2. Recommends determining the most efficient and effective recreational programmatic offerings, such as health promotions, general nutritional assessment, and "drop-in" user services on each campus.

Consult with committee #42 concerning how best to provide Health Promotions on each campus. Assess the need of each campus to determine the level of recreation services that are offered campus-wide.

3. Recommends determining the best approaches to managing multiple facilities, which are located on various campuses:

Assess various responsibilities in regards to the operation, scheduling and maintenance of multiply facilities.

4. Recommends determining user/ client requirements and eligibility:

Develop eligibility criteria for GSU/GPC students, faculty and staff which are consistent. Integrate technological support to assist in verifying eligibility.

#### Committee 43-6: TRIO:

Committee Co-Chairs: Darryl B. Holloman & Coletta Carter:

# 1. Recommends reviewing target service areas to ensure that there is no duplication of programs and services between GPC and GSU:

This review must occur because there cannot be duplication of TRIO grants among service school locations.

# 2. Recommends preparing for the U.S. Department of Education to perform a site visit for all TRIO programs once consolidation occurs:

Develop a strategy to ensure compliance among programs in an effort to prepare for the site visit.

#### 3. Recommends completing an audit of the GPC TRIO programs:

An external auditor will come to ensure that GPC will pass an A-133 audit. GSU TRIO programs are audited annually.

#### 4. Recommends conducting a site review of the GPC TRIO programs:

This site review will be conducted by an official with appropriate expertise.